



# Wetley Manor Care Home

Abbey Road, Wetley Rocks, Stoke on Trent, ST9 0AS

Tel/Fax: 01782 55 11 44

Email: wetleymanor@btinternet.com

Web: www.wetleymanor.co.uk

<b>APPLICATION FOR THE POST OF:</b>	
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PERSONAL DETAILS			
<b>Surname:</b>		<b>Date of Birth:</b>	
<b>First Name:</b>		<b>Marital Status:</b>	
<b>Address :</b>		<b>NI Number:</b>	
		<b>Tax Code:</b>	
		<b>Driving Licence:</b>	Yes / No
		<b>Travel Method?</b>	Car / Taxi / Bus / Walk / Family
		<b>DBS?</b>	Yes / No    PORTABLE: Yes / No
<b>Post Code:</b>		<b>Nationality:</b>	
<b>Mobile No:</b>		<b>Sponsorship:</b>	Yes / No (do you require a visa?)
<b>Home Tel:</b>			
<b>Email:</b>			

EDUCATION & QUALIFICATIONS			
Institution	Level, i.e. A/O	Dates	Grades

TRAINING		Please give details of any training are receiving/completed
Dates	Description	

<b>PRESENT/LAST EMPLOYMENT</b>	
<b>Name of Employer:</b>	
<b>Address:</b>	
<b>Tel:</b>	
<b>Job Title:</b>	
<b>Start Date:</b>	
<b>Leaving Date:</b>	
<b>Duties/Responsibilities:</b>	
<b>Pay:</b>	
<b>Notice Period:</b>	
<b>Reason for wanting to leave:</b>	

<b>PREVIOUS EMPLOYMENT 1</b>	
<b>Name of Employer:</b>	
<b>Address:</b>	
<b>Tel:</b>	
<b>Job Title:</b>	
<b>Start Date:</b>	
<b>Leaving Date:</b>	
<b>Duties/Responsibilities:</b>	
<b>Pay:</b>	
<b>Notice Period:</b>	
<b>Reason for leaving:</b>	

<b>OTHER EMPLOYMENT: Start with most recent, use additional sheets if required</b>				
From	To	Name & Address of Employer	Job Title & Responsibilities	Reasons for Leaving

<b>GAPS IN EMPLOYMENT: Are there any gaps in your employment? Please give details</b>	
Dates	Reason

<b>REFERENCES: Please give details of TWO persons, one MUST be your present/previous employer, if your first job then use a college/school referee</b>			
<b>REFEREE 1</b>		<b>REFEREE 2</b>	
Job Title:		Job Title:	
Name:		Name:	
Address:		Address:	
Post Code:		Post Code:	
Email:		Email:	
Telephone:		Telephone:	

I DECLARE THAT THE INFORMATION I HAVE PROVIDED IS TRUE & ACCURATE,

Signature \_\_\_\_\_

Dated \_\_\_\_\_

PLEASE RETURN THIS FORM TO THE 'CARE MANAGER' AT THE ADDRESS ON PAGE 1